**ZBB Board Meeting Agenda**

**Tuesday, February 4, 2020**

**6:30 p.m., Band Office**

**Those in attendance; Ellen Bailey, Susan Nickel, Mark Enerson, Jeff King, Steve Wilkie, Stuart Carter and Becca King.**

* **Approval of January Meeting Minutes** - Susan made a motion that we approve the January minutes and Stuart seconded. The motion passed.
* **Program Coordinator** - Jeff King
	+ Winter Guard Show – schedule is set, Bri is making homeroom assignments, still need a few more workers in several locations, Tom L to continue to press the importance of working this show. Small discussion about the price of program. Keeping at $3. Small discussion about Chili Supper – do we change the price of the tickets? Mark suggests keeping the tickets the same price, so he can have the raffle prices low.
* **President** - Ellen Bailey – Thank you to Steve Wilkie for turning in his job description.
* **Vice President** - Tracy Coussens – was absent during our meeting
* **Secretary** - Becca King
* **Treasurer** - Steve Wilkie and Stuart Carter
	+ **2020-21 Budget Discussion** – For this budget, Steve used only his numbers that he has for 18-19. Concert Band – there was a discussion about what to charge for Concert Band and Jazz Band. We also discussed if we should start to supply budgeted money for food for Indoor and Winter Guard. The general consensus is no, we will not provide and budgeted money for Indoor and Winter Guard during their regular season. Lots of discussion about different topics regarding the budget.
	+ **Accountant** – Steve has a new accounting firm. The 1099’s went out on time. They will teach him to do Quick Books online so they can view his information. Allman/Johnson accounting firm.
	+ **Student Accounts** – we are about 50% paid. Stuart did not have time to run an update. He will check into this before Saturday and reach out to those that should be working to help their account. Stuart would like to know what is the roll of the board with the “code of conduct” for band? Do we have a Code of Conduct for kids? We are trying to make one for the staff, maybe use this one for everyone. He has put one together and Jeff believes we need to run this through the schools administration and make sure we go over it with a fine tooth comb.
* **Fundraising** – Tom Stucky and Mark Enerson
	+ Tim Cavanaugh show made about $2000. Not sure why it was not well attended. Only sold about 260 tickets. We had lots of advertising and pushed the show well. Is there other opportunities for the Faculty Band to perform? This seems to be a great way to get middle school students interested in band. We should have a promotional video to show at middle schools to get them interested in band programs in HS.
	+ Sponsorships, Program Sales, Restaurant Donation Dining, SCRIP
		- Dine to Donate: 2/5 Amore 4 - 9 p.m. We have made about $2,000 on these dine to donate promotions. We have been very successful with these. Will continue to do them. Mark needs help to get the word out more often. Can we get Jill a Charms account if she is interested?
		- Mark would like to get sponsorships on the back of shirts as another way to sell sponsorships. Their name would be on the back on the back of our Indoor or Guard or Marching Band shirts.
* **Hospitality** - Susan Nickel - did we ever figure out if we are going to give food for Winter Guard or Percussion? Will be a discussion during our Budget.
* Director Report - Tom Landrum – was absent during our meeting.

**Next Meetings (tentative): March 9, April 13, May 18**

Respectfully submitted by Becca King.

**Upcoming Events:**

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| 2/8 Winter Guard Show | 3/4 Panda Express  | 3/16 Band Concert |
| 2/8 ISSMA Solo and Ensemble | 3/6 Chili Supper/Winter Showcase | 3/18 City BBQ |
| 2/29 ISSMA State Solo and Ens. | 3/7 ISSMA Jazz Contest |  |