**ZBB Board Meeting Agenda**

**Monday, February 28, 2022**

Present: Malinda Bush, Tom Landrum, Nikki McKnight, Stuart Carter, Jeff King, Sue Wu, Susie McKenna, Denae Barnett, Ellen Bailey, Jen Seeloff

**Approval of Minutes, Nikki McKnight**

Nikki will email minute corrections to Becca. Motion to approve the minutes made by Ellen and seconded by Susan at 6:44 p.m. Motion passed.

**Reports / Updates:**

**President’s Report via Nikki McKnight**

On the Tate Eugenio Memorial, we have received $1,800 so far with a $1,500 matching donation. Checks will be given to Sue and next month we will finalize a plan to honor Tate’s memory.

**Program Coordinator Report, Jeff King**

Checks were given to Sue for rentals and other payments. The schedule has not changed. The volunteer handbook is done. Tickets will be ready Wednesday, there is no live stream. Dave Danner had a death in the family so Sue Wu will be serving as the lead this weekend. Chik-fil-a, Subway, and Zionsville Pizzeria will be served. Hospitality will be in the cafeteria. For hospitality, drivers have black wrist bands. Judges need a meal at around 3 p.m. Tom will ask if we can use the oven in the Special Education classroom. There are 66 groups registered. Set up will take place on Friday night after-school activities. Indoor percussion will be rehearsing at ZMS on Saturday.

**Vice President Report, Nikki McKnight**

Nikki, Jen, and Denae are meeting to finalize sizes needed for uniforms and compression shirts and will order them. The EMT is booked for this weekend.

**Treasurer Report, Malinda (Student Accounts) and Sue (Treasurer)**

Malinda: Of the 15 past due notices were handed out last month and 4 payments were paid. Still have $28,000 outstanding. This month emails will go out for indoor and winter guard. Need to refund $600 to the one person who joined, but there was no spot.

Sue: Sue will give Malinda a list of students that still need to pay their ISSMA fees. Dave Danner wants us to pay 100% of the Coke bill for January and February instead of the normal 80% since there is more orchestra volunteers and ZBB will get 100% of the proceeds this weekend. In QuickBooks, refunds can’t be put back so Sue puts a note. Sue Wu is the current treasurer and has permission to bank on ZBB’s behalf.

**Fundraising Report, Susie McKenna**

Confirmed with Sue that no check has been received for City BBQ. We made $175.28 from El Mason dine to donate fundraiser in February. This will continue monthly. Rush on Main has been requested for March or April as well as Marco’s Pizza.

**Hospitality Update, Susan Nickels**

Susan to send Nikki a list of what is needed – primarily soda and water for this weekend. She also needs the closet unlocked tomorrow to prepare for

**Uniform Update, Jen Seeloff**

Jen is taking the first round to the cleaners this week. Shoes have been cleaned out to gently used and new shoes. Indoor shoes will be given to current indoor kids.

**Past President Report, Ellen Bailey**

The website has been updated with indoor percussion and band camp dates.

**Director’s Report, Tom Landrum**

Disney trip went well and will show the workshop at the band concert on March 14. Planning on signing up the wind ensemble for ISSMA this week, which will be April 29. On March 9 the wind ensemble will be performing at the 8th-grade concert at ZMS. March 14 is the next band concert, a script for fundraising is needed. On March 25, there will be a showcase of Indoor Percussion, Winter Guard, and Green Jazz Band.

Winter Guard is going very well even though there are only 9 students. Indoor Percussion is also going well and there have been good parent volunteers. March 5 will be Jeff King’s last guard show that he plans so we need to decide if we are going to do the Invitational.

Meeting adjourned at 8:19 p.m.

Next meeting Tuesday, March 29 at 6:30 p.m. at ZCHS.