**Zionsville Band Boosters Meeting**

**November 14, 2022**

**Greeks Pizzeria**

**Attendees:** Malinda Bush, Ellen Bailey, Mindi Ferraro, Sue Wu, Randy Couchman, Marnie Skok, Nikki McKnight, Denae Barnett, Susie McKenna, Susan Nickel, Tom Landrum

Meeting was called to order at 6:38 pm by Nikki McKnight.

**Approval of the Minutes, N. McKnight**

Motion for amended minutes by Susan Nickel, second by Susie McKenna.

**President’s Report, T. Coussens**

* ZOINC thinks we need snacks for Christmas concert rehearsal. Per Tom, there will not be a break for snack time. Denae can have a table with cheese sticks, snacks, etc for students to pick up snacks on their own time.
* Pep band shirts ordered.

**Vice President Report, N. McKnight**

* Vote in Denae Barnett as Member-at-Large. Susie McKenna moves to elect. Mindi Ferraro seconded. Motion passed.
* Chenille awards are ordered. If they have been delivered by the parade, it would be good to distribute them then.

**Secretary Report, M. Ferraro**

Nothing to report.

**Treasurer’s Report, S. Wu & M. Bush**

M. Bush: still doing student collections for class fees. 9 payments received. 3 indoor payments received in full.

Malinda will get information about fundraising for student accounts/general to how it needs to be applied.

Butter braids: Susie is going to put the information into a spreadsheet for Malinda.

Mattress sale: Dave Barnwell will send information by the end of the week. 65 mattresses sold.

S. Wu: Bank accounts stand at $39K for checking, $20K marching uniform funds, rainy day $20K, $19k capital equipment, $55k savings.

* Invitational $19k. Still have 6 schools that have not paid registration fees from the invitational. Still owe EMT $1500 and Athletic Department $2000 from the invitational.
* Blackbaud Giving Fund wants to direct deposit funds every year. Unless we can do an online ECH deposit, not at this time.
* Accounting firm is in Carmel. Taxes are due tomorrow. Only need to file every 2-3 years.
* Staff W2s will be done in December. Ellen proposed that we need to require ACH direct deposit. Mindi moved that all employees are required to provide direct deposit information. We will no longer issue checks to our staff. Sue Wu seconded motion. Motion carries. Nikki will notify Jeff King that this will be the procedure going forward, as well as request the list of winter staff and contact information to verify that we have all their information.
* New tax exempt form. Nikki will get information about this.
* PAC may have to be closed for some events since we do not necessarily have enough help. No orchestra people are signed up. Nikki McKnight will email ZOIC and Schurger to get sign up for help so they can get the money. This year Sue and Neal will run the concession stand.
* Randy Couchman – treasurer possibility

**Fundraising Report, S. McKenna**

* Mattress Sale 11/13. 65 mattresses, $10k
* Butter braids – some students collected $1200 cash as well as online. Melissa Pollauf has offered to help Tom distribute butter braids on Monday, Nov. 21. Tom has entire sellers’ report. Susie will email Mindi the sellers’ report for another print out to be sent to Tom. Susie will send an email to Nikki and Tracy to send an email closer to Monday about picking up all of the butter braids. They should be sorted. Will net around $4k for this sale. Denae suggested a QR code for next year so that there are no paper orders.
* In future, maybe have a list of a few students for scholarships.

D. Harting: Crew Car Wash starts 12/1. Physical coupons, not online.

**Hospitality Report, S. Nickel**

Thank you for the gift given at the banquet.

**Uniforms, D. Barnett**

After Christmas parade, will work on dry cleaning the vests. Nikki requested that Sue find out past dry cleaning costs ($2344 over the summer) to reference for new company to use. Susie had used the cleaners by Rice Cooker in the past for ZWEST and they offered 40% off.

ZIP- Denae will be measuring everyone at 11/19 rehearsal to order uniforms.

**Pit Crew, A. Tague**

Nothing to report.

**Past President, E. Bailey**

* ZIP is online for registration.
* Website is updated with indoor percussion and winter guard fees.
* Concert uniforms fitted for percussion class.
* Pep band shirts ordered
* 11/26 Christmas Parade

**Invitational Discussion, J. King**

No report

**Director’s Report, T. Landrum**

No report

**Board positions open for next year:** VP, Treasurer (2), hospitality (Kim & Kristen should be continuing). We will readdress this after the first of the year.

**Upcoming Events:**

Christmas Parade on 11/26

Dine to Donate 11/29 at Greeks

Christmas Concert 12/2

**Next meeting:** 12/12 at 6:30 pm at Greeks.

Meeting adjourned at 7:56 pm.