**ZBB Board Meeting Minutes**

**Monday, August 15, 6:30 p.m.**

**Greeks Pizza’s back room**

**Those in attendance: Malinda Bush, Tracy Coussens, Susie McKenna, Tom Landrum, Denae Barnett, Aaron Tague, David Harting, Kim Daugherty, Jeff King, Susan Nickel, Ellen Bailey, Mindi Ferraro, Sue Wu**

* **Approval of June 2022 Meeting Minutes** 
  + Susie made a motion to approve the minutes, Susan seconded, the motion passed
* **Reports / Updates**
  + Presidents Report – Tracy Coussens
    - Photo buttons – Roger Manning photographed all but Jonathan Crane, and his mom took care of it. Susie suggested using a Google form to sell them for the band and she can make them in next couple weeks. She would like to give parents access to the photos and then parents can choose their photos. Susie will email Roger to make sure he is ok with allowing parents to download photos.
    - Possibility of group photo (in varsity gym) on Fall Festival Parade day as well photos during parade by Roger Manning
    - Banners: Susie – count of 22 seniors for banners – proofs will be given to Tom for the students to review. They will be mounted alphabetically on the media gate before the 1st football game.
    - Parent Preview: Pizza and water and sunglasses as well as QR code at parent preview. Mears is going to be there with a check for donation. She will bring oil change for parents. Pizzas are from Greeks but we need volunteers to run it. Sue needs to have cash for it. Susie will find out from Nicole how many pizzas.
    - Sidebar: David Harting told Kim D that he can get pallets of water if needed.
    - Spirit wear sale is live – closes Wed midnight – Susie will post on social media
    - Show shirts were ordered at the beginning of last week w/ sizes – kids wear section shirts on Parent Preview if show shirts are not in
  + **Vice-President** – Nikki McKnight
    - Yard sign sale is live
    - Letter jacket scheduling in process
    - Ribbon for Senior Night with Susie
  + **Secretary** – Mindi Ferraro – nothing to report
  + **Treasurer** - Sue Wu and Malinda Bush
    - * + Malinda – emails have been sent to freshman. Class fees being paid. About $200 in donations. Scrip is picking up. $1500 in scholarship donated (1000 in fees, 500 in food) – a little of the 1000 has been used. Still collecting fees.
        + Sometimes Ellen gets registration & not payment. She will give list to Malinda.
        + Sue – in a couple weeks, $17K will be paid for staff, uniforms $19k, savings $17.5
    - Mears 2nd half from last year is coming
    - Check issued to orchestra for PAC April to now approx. $5500
    - New staff added due to covid for percussion. Per Jeff, pay extra to new staff (6 people)
    - Kings Island – deficit of $355, maybe due to refunds (Ellen and Sue will look at it)
  + **Fundraising** - Susie McKenna
    - * Sponsorships - wrapping up sponsorships – Eagle Pest is dropping. 5 new – Shimmy (gold), Zionsville Eyecare, Shop a Lot ($250), Akards ($100), Amore ($1000)

Need banners for 1st band concert

Redo Fall Festival banner

* + - * Trash bag & seat cushion fundraiser ends tomorrow – Susie will come to practice at the end tomorrow. Need 1 more email that it’s due tomorrow. Susie will post on FB. 13 sold online. Seat cushions being sold on band website. Trash bags on vendor website.
* Tom – Monday, Sept. 19 – is it inappropriate to sell seat cushions at 8th grade crossover? Consensus was no, sell them there. Susie will buy 50 extra at cost for since it supports us.
* Trash bags and cushions will be arriving mid Sept. - will need volunteers to sort.
  + - * Buttons can be sold on website. Can get PayPal account so can get a QR code & pay w/ PayPal or credit card. Trash bags have to be ordered in boxes of 6. Ellen prefers doing it through the website. Agreement was made to put buttons on band website. It will be a google form and sale.
      * El Meson Wednesday – Tracy James. They gave $1800 back last year. Susie thinks we should recognize them as a gold partner since they are so helpful. Board agrees. She will ask them for a logo.
  + **Hospitality** - Susan Nickel
    - Parent Preview – Tom will ask if parents will bring competition snack donations. Susan will email him a list of needs. Susan email Nikki & Tracy a list for sign up genius.
    - Eagle Fest – water for students needed.
    - Westfield competition on Sept. 10 perform last – serve dinner at high school. Tom will evaluate schedule. Ellen will get credit cards for Kim Daugherty & Kristin Kunttu.
    - 9/19 crossover – dinner in Wedge – Susan will reserve Wedge.
      * + Rehearsal 5-6, dinner at 6, uniforms 6:35, perform at 7
        + Tom will get staff numbers for Susan
  + **Uniforms** – Denae Barnett
    - All band members fitted
    - Shirts – Tracy will ask Nikki if they are ordered – they can arrive in 2 days – still working on tax free status
    - Still have people signing up to be box moms
    - Green underlay – all of them gap on the sides – need to add Velcro to all jackets – could be added to ironing night- add to Amazon order & need width dimension
    - Tom has stock bibs in his office – Denae will check them tomorrow (UPDATE: These 2 pairs of bibs have been fitted and hemmed)
  + **Pit Crew** - Aaron Tague – master list of volunteers is growing (approx. 30)
    - Been working on stumps (3 done, 3 half done at John Botkin’s house)
    - Aaron getting tree trunks & limbs this week to a point where volunteers can be added
    - Trees will have 4 wheels – for trucking, they are going to be bulky (10 ft tall on wheels) – 2 big trucks, maybe 3 will be needed
    - One 26 ft truck at $1100/ week, two 16 ft trucks ($150/day) – Jeff has these reserved already
  + **Past President** - Ellen Bailey
    - Registration & website
    - 9 that have not registered (freshmen in band class but 5 have paid)
    - 6 yard signs, 26 spirit wear, and 14 seat cushions have been ordered
    - Tracy James and Ellen will work on concert uniforms
    - Need to discuss ordering of pep band shirts for freshmen
  + **Program Coordinator** - Jeff King – regarding Zionsville Invitational
    - Judges, tabulation set
    - Video taken care of
    - Need golf cart company
    - Brandan will announce
    - Jeff will set vendors
    - Need to be prepared to set up Varsity Gym for rain
    - Jeff is setting hotels for judges
    - Dennae asked for director packet info so they can be preassembled – Jeff will get tub of contest stuff from his storage unit and bring it to the school
    - Jeff asked for google form info for participants – Susie will send it
    - Jeff will send volunteer list from last year to Tracy
  + **Director Report** - Tom Landrum
    - Band camp was good
    - Kings island trip was good
    - Marching band is able to perform first 2 movements of show
    - Ashley Wheeler has been teaching the band choreography. This is the first time she has done this. She is a Zionsville Marching Band alumna.
    - Street dance volunteers did well - $500 donation for 20 minutes
    - Saturday – 41 volunteers for 12 hours at DCI – donation of $1000
    - Scholastic Class A in October for ISSMA. Open class A at invitationals (Westfield, Northwestern & Avon)
    - First Saturday of fall break is Scholastic A prelims (Oct. 8)
    - 2nd Saturday of Fall Break (nothing), football game is still on for Friday, Oct. 14
    - Sept. 30 is Senior Night
    - Fundraiser for all of music dept –Susie recommends that it goes to general funds rather than personal accounts. This is is for concert bands .
    - Michael Warner with Entrepreneurship Club – Michael cannot handle any of the money, someone with band booster credit card has to handle it
      * Tom will ask Tim East if it can all be cashless
      * Will discuss with administration for more details
    - Oct. 1 Invitational – 13 bands so far – cap will be at 18
      * + bands stay till awards – possibly 2 sets of award ceremonies.
        + Ben Davis, BOA Regional, Fishers Invitational all are the same day
        + Awards are in Tom’s office – can the dates be switched by plate? Tracy does not think so.
      * Concession stand – like to get a crew to meet w/ Dave Danner about needs – Tom, Tracy, or Nikki will ask Jen Seeloff (Dave may come back for just that day), settle up profits w/ athletics. Want to find alumni for volunteering

Next meeting dates:

Sept. 12, 2022 at 6:30 in Greek’s Pizza back room

Upcoming events:

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| 08/15 ZBB mtg | 09/10 Fall Fest Parade, possible group photo, Westfield Invitational |
| 08/20 MB Parent Preview | 09/12 ZBB mtg |
| 08/26 MB Eagle Fest & Home FB game | 09/16 Home FB Game, Homecoming |
|  | 09/17 Northwestern Invitational |
|  | 09/19 8th Grade Crossover |
|  | 09/24 Avon Invitational |
|  | 09/30 Home FB Game, Senior Night |
|  | 10/01 Zionsville Invitational |